



WOMEN • CHILDREN • IMAGING

REGISTERED NURSE (WOMEN'S) JOB SPECIFICATION

OceanMed is a private Women's Health and Children's Health clinic located on the waterfront in George Town, Cayman Islands. As our Women's Health clinic grows, we are looking for a friendly and proficient Registered Nurse (RN) to join our close-knit team of three consultant OB/GYNs, a registered nurse and a medical administrator.

JOB BRIEF

OceanMed is seeking a full-time Registered Nurse to work in our Women's clinic, primarily in Obstetrics/Gynecology, caring for women of all ages. The RN will be responsible for assisting the Consultant Obstetrician/Gynecologist (OB/GYN) with women during pregnancy, with gynecological issues and checks, and for associated triage and blood samples. The RN will inform patients of results, schedule repeat appointments, and answer patient questions. Assistance in OceanMed Pediatrics will also be required on occasion. The RN clinical activities performed will be consistent with their education and training and in accordance with facility policies and procedures and applicable professional standards. The RN will work in OceanMed's outpatient facility.

The candidate must have a minimum of 3 years of clinical experience and be a skilled professional with a solid foundation in Nursing. They must also be fully registered as a Health Practitioner in Australia, Canada, Jamaica, New Zealand, South Africa, United Kingdom, or the United States of America and hold a valid qualification certificate in Nursing.

Experience in Women's Healthcare is an advantage, and the candidate must have excellent written and oral communication skills.

REQUIRED HOURS OF WORK

The candidate will be required to work a minimum of 45 hours per week, which will include a 1-hour lunch break per workday. The working days will generally be Monday to Friday and one Saturday in four.

ROLE AND RESPONSIBILITIES

- Assist the OBGYN with patient routine checkups, pelvic exams, pap smears and physical examinations.
- Assist with taking patient samples, swabs, specimens, pulses, temperatures and blood pressures, and blood, urine, or other samples when required.
- Responsible for checking in patients prior to appointments with the physician, conducting patient clinical assessment and performing necessary pre-checks as required, in accordance with professional and facility protocols, policies and guidelines.
- Provide nursing assistance for the Pediatric clinic, as needed for sick or vacation coverage.
- Prepare exam room and equipment for the physician to conduct examinations in accordance with infectious disease, sterilization, and patient safety protocols, policies, and procedures.



- Prepare facilities in accordance with procedural requirements; calibrate equipment as required.
- Prepare and position patient for procedures as appropriate and as directed by the physician; assist patients at end of procedure or examination.
- Responsible for writing records and keeping patients' notes up to date. Complete all documentation, including computerized documentation.
- Ability to provide emergency first aid and treatment.
- Ability to treat wounds, apply and remove dressings.
- Assist Mammography Technologist with administering intravenous contrast to patients when necessary.
- Communicate with the patient in a manner appropriate to the patient's ability to understand.
- Ability to provide emotional support to patients and relatives on occasion.
- Respond to patient questions and concerns regarding appointments, exam procedures and process.
- Ensures patients have read, understood, completed, and signed all required documentation.
- Evaluate any contraindications, insufficient patient preparation, and the patient's inability or unwillingness to tolerate examinations and procedures.
- Work with the appropriate staff to ensure quality patient care.
- Review patient medical history and supporting clinical information in preparation for their appointment.
- Apply independent, professional, ethical judgment, and critical thinking to optimize patient and environmental safety.
- Monitor the patient's physical condition and ensure their comfort during the procedures being performed by the physician; report patient change of status or emergency situations to the physician and other clinical staff and supervisor as appropriate.
- Assume responsibility for the safety of the patients when under his/her direct care.
- Operate all Health Information Systems including the Electronic Medical Records (EMR) and Picture Archiving and Communication System (PACS) system to gather patient information when necessary.
- Except as authorized by written facility policies and procedures, refer specific diagnostic, treatment or prognosis questions to the appropriate physician or healthcare professional.
- Able to assist with invasive procedures as needed.
- Maintain stock supplies and assist administrators in determining quantities for purchase.
- Perform general office duties such as (but not limited to) checking in/out patients, recording procedure codes for billing purposes, typing forms, and scheduling patients.
- Ensure proper care in the use and maintenance of equipment and supplies; promote continuous improvement of workplace safety and environmental practices.
- Monitors flow and productivity in the department and has the capabilities to recommend improved processes.
- Participate in assessing and planning nursing care requirements for OceanMed; keep policies up to date.



- Responsible for performing tasks that are within the scope of his/her educational preparation, knowledge, and permitted by the policies and procedures of OceanMed, and other local, state, and federal guidelines; and the policies of the facility requesting the services.
- Perform quality control procedures to ensure that all nursing equipment operates at optimal levels.
- Exercise responsibility to ensure that the nursing equipment is functioning accurately.
- Carry out Quality Assurance protocols and Quality Improvement measures within the facility.
- Establish and maintain collaborative working relationships with co-workers, administrators, and members of the health care team.
- Foster a collaborative atmosphere with other members of the healthcare team.
- Exercise responsibility for the maintenance and accuracy of facility reports, database records and logs.

QUALIFICATION AND EDUCATION REQUIREMENTS

- Education: Graduate of an accredited program of Nursing with appropriate training/certification.
- Registration and Qualification: Applicants must be fully registered as a Health Practitioner in Australia, Canada, Jamaica, New Zealand, South Africa, United Kingdom, or United States of America and hold a valid qualification certificate in Nursing.
- Training and experience: Skilled professional with a solid foundation in Nursing, with at least three years of experience in a comparable job classification preferred.
- Experience in Women's Healthcare an advantage.

REQUIRED SKILLS

- Maintenance of current Cardiopulmonary Resuscitation (CPR) for HealthCare Workers or Basic Cardiac Life Support (BCLS) certification for HealthCare workers.
- Educated on and compliant with HIPAA regulations; maintains strict confidentiality of client information.
- Comply with Infection Control, Standard Precautions and OSHA standards for the healthcare professional.
- Adhere to accepted professional and ethical standards.
- Provide patient services consistent with the Scope of Practice and Clinical Standards for Nursing.
- Able to wear personal protective equipment (e.g., face mask, goggles, latex/non-latex gloves) as needed.
- Ability to work effectively within role independently and with other team members.
- Ability to organize and complete work in a timely manner.
- Ability to read, write and effectively communicate in English.
- Ability to understand medical/surgical terminology.



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- Health Requirements: In good health and able to work without restrictions as evidenced by a health statement.
- Demonstrated commitment to professional growth and lifelong learning (e.g., continuing medical education in the specialty area(s) performed, higher education, research, staff training, etc.).
- Demonstrated proficiency with computer skills and software programs used for documentation activities and report generation.

COMPENSATION AND BENEFITS

CI\$48,000 - CI\$60,000 per annum, 10 vacation days per annum, health insurance and pension as per Cayman Islands Labour Law.

ADDITIONAL INFORMATION

Candidate must comply with OceanMed's pre-assignment and medical requirements including: Covid-19 vaccination; current TB screen, or chest x-ray and questionnaire if proof of positive TB screen; Measles/Mumps/Rubella immunizations or titers indicating immunity; Hepatitis B Information or Waiver; and any additional medical requirements of the Cayman Islands.

Physical Demands: Stooping, turning, bending, squatting, kneeling and the ability to lift up to 50 pounds; constant/repetitive standing; requires normal, correctable vision and hearing, and the ability to accurately discern color as necessary to perform job functions.

To submit your resume or ask us a question, please email jobs@oceanmed.ky.